

WEST LOT METROPOLITAN DISTRICT NOS. 1 AND 2

450 E. 17th Avenue, Suite 400
Denver, Colorado 80203
Phone: 303-592-4380

<https://www.westlotmetropolitandistricts.specialdistrict.net/>

NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Jordan D. Deifik	President	May, 2025
Harold R. Roth	Treasurer / Secretary	May, 2025
Patrick Walsh	Assistant Secretary	May, 2025
VACANT		May, 2023
VACANT		May, 2023

DATE: Tuesday, November 29, 2022

TIME: 2:00 p.m.

LOCATION: Via Zoom

ACCESS:

You can attend the meeting in any of the following ways:

1. To attend via Zoom Videoconference, use the following link:

<https://us02web.zoom.us/j/86242246718?pwd=bzBVandFeG9xanpXOXV3QXM1bUZMZz09>

2. To attend via telephone, dial 1-719-359-4580 and enter the following additional information:

a. Meeting ID: 862 4224 6718

b. Passcode: 440107

I. ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest and confirm quorum.

B. Approve agenda; confirm location of meeting, posting of meeting notices and designate 24-hour posting location.

C. Public Comment.

- D. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolutions Establishing Regular Meeting Dates, Time, and Location, Establishing District Website and Designating Posting Location for 24-Hour Notices (enclosures). [Suggested dates are August 8, 2023 and November 28, 2023 at 2:00 p.m.]
-
-

- E. Review and consider approval of the November 12, 2021 and November 18, 2021 Special Meeting Minutes (enclosures).
-
-

- F. Discuss renewal of Districts’ insurance, additional coverage for any District owned property and renewal of Special District Association (“SDA”) memberships.
-
-

II. FINANCIAL MATTERS

- A. **District No. 1** - Discuss Statement of Cash Position and unaudited financial statements (to be distributed).
-
-

- B. **District No. 1** - Ratify approval of payment of claims, if any (to be distributed).
-
-

- B. Conduct Public Hearings on the 2021 Budget Amendments and consider adoption of Resolutions Amending the 2021 Budgets, if necessary (enclosure – draft Resolution Amending District No. 1 2021 Budget).
-
-

- C. Review and consider approval of the 2021 Audits and authorize execution of Representations Letters (enclosures).
-
-

- D. Conduct Public Hearings on the 2022 Budget Amendments and consider adoption of Resolutions Amending the 2022 Budgets (enclosure – draft Resolution Amending District No. 2 2022 Budget).
-
-

- E. **District No. 1** – Discuss and consider approval of a Third Amendment to the Operation Funding Agreement between District No. 1 and West Lot LLC, if necessary.
-
-

- F. Conduct Public Hearings on the proposed 2023 Budgets and consider adoption of Resolutions to Adopt Budget and to Appropriate Sums of Money and Resolutions to Set Mill Levies (enclosures – Preliminary Avs, draft Budgets and Resolutions).
-
-

- G. **District No. 2** - Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.
-
-

- H. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”), and direct District Counsel to file the Certification with the Board of County Commissioners and other interested parties.
-
-

- I. Discuss requirements for an audit. Consider appointment of District Accountant to prepare Applications for Exemption from Audit for 2022 or authorize District Accountant to obtain proposals to perform the 2022 Audits.
-
-

- J. Discuss and consider the appointment of Simmons & Wheeler, P.C. to prepare the 2024 Budgets.
-
-

III. LEGAL MATTERS

- A. Discuss May 2, 2023 Regular Director Elections and consider adoption of Resolutions Calling May 2, 2023 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 24, 2023 (enclosures). Discuss the need for ballot issues and/or questions.
-
-

- B. Discuss District services for 2023 and consider approval of necessary service agreements for related services.
-
-

- C. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2023 (District Transparency Notice).
-
-

IV. CONSTRUCTION / DEVELOPMENT MATTERS

- A. Report on status of Development.
-
-

V. OTHER BUSINESS

VI. ADJOURNMENT

There are no other regular meetings scheduled for 2022.