

**WEST LOT METROPOLITAN DISTRICT NOS. 1 AND 2**

450 E. 17<sup>th</sup> Avenue, Suite 400  
Denver, Colorado 80203  
Phone: 303-592-4380

<https://www.westlotmetropolitandistricts.specialdistrict.net/>

**NOTICE OF REGULAR MEETING AND AGENDA**

<b><u>District No. 1</u></b> <b><u>Board of Directors</u></b>	<b><u>District No. 2</u></b> <b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Patrick Walsh	Patrick Walsh	President	May, 2025
Harold R. Roth	Harold R. Roth	Treasurer / Secretary	May, 2025
Jordan D. Deifik	Jordan D. Deifik	Assistant Secretary	May, 2025
VACANT	VACANT		May, 2027
VACANT	VACANT		May, 2027

**DATE:** November 28, 2023

**TIME:** 2:00 p.m.

**LOCATION:** Via Zoom

**You can attend the meeting in any of the following ways:**

**1. To attend via Zoom Videoconference, use the following link:**

<https://us02web.zoom.us/j/82770605349?pwd=LzFQNjZjL3JGckRJK29iamJqUEVKZz09>

**2. To attend via telephone, dial 1-719-359-4580 and enter the following additional information:**

**a. Meeting ID: 827 7060 5349**

**b. Passcode: 221290**

**I. ADMINISTRATIVE MATTERS**

A. Present disclosures of potential conflicts of interest and confirm quorum.

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B. Approve agenda; confirm location of meeting, and posting of meeting notice.

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C. Public Comment.

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- D. Discuss vacancies on the Boards and consider appointment of eligible individual(s) to the Boards of Directors (Notice of Vacancy published November 3, 2023).
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- E. Consider the appointment of officers:

President: \_\_\_\_\_

Secretary: \_\_\_\_\_

Treasurer \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

Assistant Secretary: \_\_\_\_\_

- F. Review and consider approval of the August 8, 2023 Regular Meeting Minutes (enclosures).
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- G. Discuss business to be conducted in 2024 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosures). [Suggested dates are July 23, 2024 and November 26, 2024 at 2:00 p.m. via Zoom]
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- H. Insurance Discussion (enclosures)

1. Cyber Security and Increased Crime Coverage.
  2. Establish Insurance Committee to make final determinations regarding insurance, if necessary.
  3. Workers' Compensation Coverage.
  4. Authorize renewal of District's insurance and Special District Association (SDA) membership for 2024.
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**II. FINANCIAL MATTERS**

- A. Review Unaudited Financial Statements for the period ending September 30, 2023 and Schedules of Cash Position (to be distributed).
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- B. **District No. 1** - Review and ratify / approve the payment of claims (to be distributed).
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- C. **District No. 2** – Discuss and consider making a final determination regarding the inability to make a scheduled debt service payment (Section 32-1-903(3), C.R.S.).
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- D. Conduct Public Hearing on the 2023 Budget Amendment and consider adoption of Resolution Amending the 2023 Budget, if necessary.
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- E. Conduct Public Hearing on the proposed 2024 Budget and consider adoption of Resolution to Adopt Budget and to Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – Preliminary AV, draft budgets and Resolutions).
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- F. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.
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- G. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant or District Counsel to file the Certification with the Denver Assessor and other interested parties.
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- H. Discuss audit requirements and consider the engagement of Colorado CPA Company PC to perform the 2023 Audit or appoint the District Accountant to prepare and file the 2023 Audit Exemption Application.
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- I. Consider the appointment of the District Accountant to prepare the 2025 Budget.
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**III. LEGAL MATTERS**

- A. **District No. 2** - Discuss District boundary matters.
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- B. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2024 (District Transparency Notice).
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- C. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosures).
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**IV. CONSTRUCTION / DEVELOPMENT MATTERS**

- A. Report on status of Development.
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**V. OTHER BUSINESS**

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**VI. ADJOURNMENT**

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**There are no more regular meetings scheduled in 2023.**