

# WEST LOT METROPOLITAN DISTRICT NOS. 1 AND 2

450 E. 17<sup>th</sup> Avenue, Suite 400

Denver, Colorado 80203

Phone: 303-592-4380

<https://westlotmetropolitandistricts.specialdistrict.net/>

## NOTICE OF REGULAR MEETING AND AGENDA

<b><u>District No. 1</u></b>	<b><u>District No. 2</u></b>	<b><u>Office:</u></b>	<b><u>Term/Expiration:</u></b>
<b><u>Board of Directors:</u></b>	<b><u>Board of Directors:</u></b>		
Patrick Walsh	Patrick Walsh	President	2025/May 2025
Harold R. Roth	Harold R. Roth	Secretary	2025/May 2025
Kyle Lehman	Kyle Lehman	Treasurer	2025/May 2027
Jordan D. Deifik	Jordan Deifik	Assistant Secretary	2025/May 2025
Vacant	Lisa Patel	Assistant Secretary	2025/May 2027

DATE: November 26, 2024

TIME: 2:00 P.M.

LOCATION: VIA ZOOM

Join Zoom Meeting

<https://us02web.zoom.us/j/85066848792?pwd=bjFqVlZhNmR5eWZINDdWl1FQL29kZz09>

Meeting ID: 850 6684 8792

Passcode: 601419

Dial In: 1-719-359-4580

### I. ADMINISTRATIVE MATTERS

- A. Confirm quorum and present Disclosures of Potential Conflicts of Interest.
- B. Approve Agenda, confirm location of the meeting, posting of meeting notice and designate 24-hour posting location.
- C. Public Comment. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
- D. Review and consider approval of minutes from the July 23, 2024 special meeting (enclosures).
- E. Discuss business to be conducted in 2025 and location (virtual and/or physical) of meetings. Schedule regular meeting dates and consider adoption of Resolution Establishing Regular Meeting Dates, Time, and Location, and Designating Location for Posting of 24-Hour Notices (enclosure). [Suggested dates are July 15, 2025 and November 18, 2025, at 2:00 p.m. via Zoom]
- F. Discuss and authorize renewal of District's insurance and Special District Association (SDA) membership for 2025.

G. Website Accessibility Discussion

1. Discuss and consider proposals from Generation Web, Inc., Streamline Software, Inc. and A360 Enterprises, LLC (dba Allyant) related to website accessibility matters (enclosure).
2. Establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.

II. FINANCIAL MATTERS

- A. Review and discuss unaudited financial statements and schedule of cash position through the period ending September 30, 2024 (to be distributed).
- B. **District No. 1** - Review and ratify / approve the payment of claims (to be distributed).
- C. Conduct Public Hearing on the 2024 Budget Amendment and consider adoption of Resolution Amending the 2024 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt Budget and to Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – Preliminary AV, draft budget and Resolutions).
- E. Discuss and consider adoption of Resolution Authorizing Adjustment of the District Mill Levy in Accordance with the Service Plan, if necessary.
- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Counsel to file the Certification with the Board of County Commissioners and other interested parties.
- G. Discuss audit requirements and consider the engagement of Colorado CPA Company PC to perform the 2024 Audit or appoint the District Accountant to prepare and file the 2024 Audit Exemption Application.
- H. Consider the appointment of the District Accountant to prepare the 2026 Budget.

III. LEGAL MATERS

- A. District No. 1 – Discuss and consider approval of a Third Amendment to Operation Funding Agreement between West Lot Metropolitan District No. 1 and West Lot LLC, if necessary.

- B. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.
- C. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).

IV. OTHER BUSINESS

- A. Report on status of Development.

ADJOURNMENT

**There are no more regular meetings scheduled in 2024.**